ADMISSIONS POLICY

MIDDLEWICH HIGH SCHOOL

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The
Sir John Brunner
Foundation

Document Control Sheet

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MIDDLEWICH HIGH SCHOOL ADMISSIONS POLICY

Determination Year: 2025 2026

This is the proposed admissions arrangements policy for 2027-2028 admissions offers.

Middlewich High School PAN:

Middlewich High School has an agreed PAN (Pupil Admission Number) of 140 per year group; 700 students in total

Admissions' Arrangements

1. If the school is named in a Statement of Special Educational Needs or Education, Health and Care Plan the Governors will honour their duty to admit the child to the school.

2. **Over subscription Criteria**
   In the event of Middlewich High School being over-subscribed the Governors of the school, in prioritising applications, will use criteria in the following order: -

2.1. Criteria 1

Children in Local Authority Care – as defined in section 22 of the Children Act 1989. Change of status from that of Child in Local Authority Care or have been in state care outside of England as a consequence of adoption, residence order or special guardianship order will not impair an application on behalf of that child.

2.2. Criteria 2

Children with elder brothers or sisters, stepbrothers or stepsisters, half-brothers or half-sisters, adopted brothers or adopted sisters or other children living together at the same address, already attending the preferred school (with the exception of Year 11) and expected to continue at the school in the following school year (i.e. at the time of admission). The address used for admission purposes will be that at which the child wakes up on a majority of school days (Monday to Friday).

2.3. Criteria 3

Children resident within the designated catchment zone. The catchment zone is the area determined by the boundary lines designated historically.

https://maps.cheshireeast.gov.uk/CE/webmapping/?&e=370630.10&n=365706.55&layers=AU_V_SecondaryCatchments_POLY_CURRENT.AU_S_Schools_POINT_CURRENT&gotofield=School&gotovalue=Middlewich%20High%20School&gotolayer=AU_V_SecondaryCatchments_POLY_CURRENT&s=50000.00&bm=OSM_GREY

Children will be classed within this category if they and their parents/carers are resident within the area served by the school on the close date for applications.

2.4. Criteria 4

Children who are not resident within the designated catchment zone but attend a school designated as a partner/feeder school as out-of-zone students.
https://maps.cheshireeast.gov.uk/CE/webmapping/?&e=370630.10&n=365706.55&layers=AU_V_SecondaryCatchments_POLY_CURRENT.AU_S_Schools_POINT_CURRENT&gotofield=School&gotovalue=Middlewich%20High%20School&gotolayer=AU_V_SecondaryCatchments_POLY_CURRENT&s=50000.00&bm=OSM_GREY

Designated partner schools: -

- Cledford Junior School
- Middlewich Primary School
- Byley Primary School
- Wimboldsley Primary School
- Warmingham Primary School

All schools will be treated equally.

2.5. Criteria 5

Children for whom there are particular medical or social reasons which, in the Governors' view, justify admission to Middlewich High School. Supporting evidence from a registered professional, such as a medical practitioner, psychologist or social worker, must be provided which sets out the particular reasons why Middlewich High School is the most suitable school and the difficulties that would be caused if the child has to attend another school. A panel of Governors will consider the information presented and will determine whether the evidence is sufficiently compelling to apply this criterion to the application. The Governors, if it is considered appropriate, will seek the views of the Doctor or Educational Psychologist in the event of parents/carers requesting admission on medical or psychological grounds. This criterion cannot be considered if the required documents have not been received. Few applications fall within this category.

2.6. Criteria 6

Children of employees at Middlewich High School.

2.7. Criteria 7

All other students based on distance criteria whereby preference will be given to students living nearest the school. Ranked distances are measured using Ordnance Survey mapping in conjunction with Local Land and Property Gazetteer (LLPG) to identify each property and each school. A straight-line measurement in miles is taken from the place of residence to the preferred school to calculate the distance. Proof of address and residency may be required, and the Governors retain the right to withdraw any place offered on the basis of a fraudulent or intentionally misleading application.

2.8. Notes

2.8.1 Where Middlewich High School cannot accommodate all students qualifying under one of the criteria stated above, the next criteria will also be applied to determine priority for admission.

2.8.2. All applicants with each criterion will be put into a distance order with priority given to those that live nearest to the school.

2.8.3. When a child lives at more than one address e.g. spends part of each week at different addresses, full details of the arrangements must be included on the application form (or by providing supporting evidence) to enable the Governors to decide which address (or, exceptionally, addresses) to use for admission purposes. Typically, the address used for admission purposes will be that at which the child wakes up on a majority of school days (Monday to Friday).

3. Random Allocation

Random allocation will be used as a tie-break in criteria '7' to decide who has the highest priority for admission if the distance between two children's homes and the school is the same. This process will be independently verified.

4. Multiple births

In relation to children of multiple births, exceptionally it may be necessary to offer places over the published admission number. Middlewich High School will ensure that, as far as possible, children from multiple births can attend the same school.

5. Late/Repeat Applications

5.1. Late applications for places will be considered after all applications received on time unless a valid reason for a late application is provided. 'Late' = after 31stOctober.

5.2. Repeat applications will not be considered within the same school year, unless the parents/carers or the school's circumstances have changed significantly since the original application was made.

6. **Waiting lists**
   Students whose applications for year 7 are unsuccessful will be placed on a 'waiting list' for the first term of the academic year. Places on the 'waiting list' will be in order of the criteria previously described. If any further places become available, they will be allocated according to the oversubscription criteria set out in these arrangements.

7. **In-Year Applications**
   Following changes in admissions' legislation, applications for school places received after the first day of the school year into the relevant age group must be made directly to the school on the application form provided by the school.

8. **Admission outside of their normal age group**
   Admission of children outside of their normal age group will be made on the basis of circumstances of each case and in the best interests of the child concerned. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group.

9. **SCHEDULE FOR ADMISSIONS TO YEAR 7**

   31st October - Preference forms are to be submitted to the authority by the 31st October.

   November – December - The authority sends preference forms to school and the Governors' Admission Panel applies the agreed criteria.

   1st March - The authority advises parents/carers whether their application has been successful and informs unsuccessful applicants of their right to appeal on March 1st.

10. **Appeal timeline**
    Unsuccessful applicants will have 20 school days, from the date of refusal, to lodge a written appeal. Appeals will be heard within 40 school days of the deadline for lodging appeals.